

FORM 3C:

QUARTERLY REPORT OF LOBBYIST ACTIVITY
FOR EXPENDITURE LOBBYISTS

Each lobbyist must file quarterly reports as follows:

- ◆ The report for January 1 – March 31 is due no later than **April 15**.
- ◆ The report for April 1 – June 30 is due no later than **July 15**.
- ◆ The report for July 1 – September 30 is due no later than **October 15**.
- ◆ The report for October 1 – December 31 is due no later than **January 15**.

Name of Filer: _____

I. LOBBYING ACTIVITY

Report the total amount of payments to influence local legislative or administrative action made by the filer during the reporting period. \$_____

For each payment made, report the following:

Payment made to: _____

Amount of payment: \$ _____

Describe each local legislative or administrative action the filer sought to influence during the reporting period, and the outcome sought by the filer.

➤ For multiple payments, please photocopy this sheet and attach additional sheets.

II. REPORT OF ACTIVITY EXPENSES

Report the total amount of activity expenses incurred by the filer during the reporting period:
\$ _____

For each activity expense incurred, report the following:

Date of expense: _____

Amount of expense: \$ _____

Name and official title, if any, of the beneficiary of the activity expense, and the portion of the total cost of the activity that represents the value of the benefit conferred on the beneficiary:

<u>Name</u>	<u>Title</u>	<u>Value conferred on Beneficiary</u>
_____		\$ _____
_____		\$ _____
_____		\$ _____

Describe the benefit conferred:

Name the payee of the expense if other than the beneficiary:

If the activity expense is the salary of an employee of the filer who serves as a City officer, name the employee, indicate the employee's official title, and indicate the salary range paid to the employee during the reporting period by checking off the appropriate box below:

<u>Name</u>	<u>Official Title</u>

Salary Expense:

- up to \$250
- more than \$250 but less than or equal to \$1,000
- more than \$1,000 but less than or equal to \$10,000
- more than \$10,000

If additional space is required, check here and attach additional sheets.

III. REPORT OF POLITICAL CONTRIBUTIONS

Report the total amount of political contributions made or delivered by the filer, or for which the filer served as an agent or intermediary, during the two months preceding this filing.

\$ _____

For each political contribution of \$100 or more, report the following:

Name the City officer, candidate for City office or committee to which the contribution was made:

Amount of the contribution: \$ _____

Check all that apply:

- Filer made the contribution
- Filer delivered the contribution
- Filer arranged for the contribution
- Filer served as an agent or intermediary in making the contribution

If the filer delivered a contribution from another source or arranged or served as an agent or intermediary in making a contribution for another, identify the true source of the funds:

Name the City officer, candidate for City office or committee to which the contribution was made:

Amount of the contribution: \$ _____

Check all that apply:

- Filer made the contribution
- Filer delivered the contribution
- Filer arranged for the contribution
- Filer served as an agent or intermediary in making the contribution

If the filer delivered a contribution from another source or arranged or served as an agent or intermediary in making a contribution for another, identify the true source of the funds:

If additional space is required, check here and attach additional sheets.

IV. REPORT OF GIFT TICKETS AND ADMISSIONS

For each gift ticket or admission to a political fund-raiser or fundraising event sponsored by a 501(c)(3) organization, given by the filer to a City officer, report the following:

Date of political or charitable fundraising event: _____

Name of political or charitable fundraising event: _____

Description of political or charitable fundraising event: _____

Name and official title of the beneficiary of the gift ticket and/or admission:

Name

Official Title

Date of political or charitable fundraising event: _____

Name of political or charitable fundraising event: _____

Description of political or charitable fundraising event: _____

Name and official title of the beneficiary of the gift ticket and/or admission:

Name

Official Title

📌 If additional space is required, check here and attach additional sheets.

V. REPORT OF CITY CONTRACTS

For each City contract awarded to the filer during the reporting period, report the following:

Type of contract awarded:

- rendition of personal services
- furnishing of any material, supplies or equipment to or from the City
- sale or lease of land or buildings to or by the City, or financing of the same

Date City contract was approved: _____

Name of City officer and Department that approved the contract:

Name	Department
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Describe with specificity the subject matter of the City contract:

Type of contract awarded:

- rendition of personal services
- furnishing of any material, supplies or equipment to or from the City
- sale or lease of land or buildings to or by the City, or financing of the same

Date City contract was approved: _____

Name of City officer and Department that approved the contract:

Name	Department
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Describe with specificity the subject matter of the City contract:

➤ If additional space is required, check here and attach additional sheets.

VI. REPORT OF PAYMENTS RECEIVED IN EXCHANGE FOR CAMPAIGN CONSULTING SERVICES

Report the total payments the filer received from City officers during the reporting period in exchange for campaign consulting services (as defined in S.F. Campaign and Governmental Conduct Code section 1.505). Such payments must be reported only if the filer contacted the officer within one year of the date of payment. \$ _____

For each City officer from whom a payment was received, report the following:

Name and Department of City officer: _____
Name Department

Amount of payment: \$ _____

Date payment was received by the filer: _____


Describe the campaign consulting services provided for which payment was received.

Name and Department of City officer: _____
Name Department

Amount of payment: \$ _____

Date payment was received by the filer: _____

Describe the campaign consulting services provided for which payment was received.

 If additional space is required, check here and attach additional sheets.

VII. REPORT OF EMPLOYMENT OF CITY OFFICERS OR EMPLOYEES

For each City officer who is employed or retained by the filer at any time during the reporting period, report the following:

Name of City officer: _____

Describe the services provided by the City officer to the filer:

Name of City officer: _____

Describe the services provided by the City officer to the filer:

▶ If additional space is required, check here and attach additional sheets.